

THE  
SPENCER  
HOTEL

M E E T I N G S & E V E N T S

The Spencer Hotel  
Excise Walk, IFSC, Dublin 1, D01 X4C9, Ireland  
T: +353 (0)1 433 8871 E: [meetings@thespencerhotel.com](mailto:meetings@thespencerhotel.com) [www.thespencerhotel.com](http://www.thespencerhotel.com)  
 @TheSpencerIFSC  /TheSpencerHotelDublin  @thespencerhotel



# MEETINGS AT THE SPENCER HOTEL

Boasting 8 stylish and well equipped meeting spaces, The Spencer Hotel is the ideal place to break the usual routine and get creative. Our dedicated team are on hand to help plan your next Conference, Meeting or Event.

## Location

Located on the banks of the River Liffey, The Spencer Hotel is situated in the heart of Dublin's IFSC (Irish Financial Services Centre). Getting to the Hotel could not be easier. The Luas, train and Airport Buses are all just steps from the Hotel.

Due to affiliation with the Clarion Quay car park the hotel offers preferential rates for our Meeting & Events Delegates. Please note that we have a limited number of spaces available from €4.00 per hour.

## The Numbers

8 x Meeting Rooms  
145 x Meeting Delegates  
120 x Dinner Guests  
209 x Bedrooms & Suites

## As Standard

Air Conditioning  
Complimentary High Speed WI-FI  
LCD Projector & Screen  
Flipchart  
Filtered Still & Sparkling Mineral Water  
Note Pads & Pencils

INTERACTIVE MAP

Book your next meeting, conference or event with us today.  
Call our Meeting & Events team on +353 (0) 1 433 8871 or email us at [meetings@thespencerhotel.com](mailto:meetings@thespencerhotel.com)

# MEETINGS AT THE SPENCER HOTEL

## Stay the Night

Our four star city centre Hotel boasts 209 newly refurbished spacious air-conditioned bedroom making it an obvious choice for Residential Conferences or pre/post event stayovers. The Spencer Health Club features an 18-metre swimming pool and fully equipped gym that overnight guests can enjoy.

## Welcome to Our Inclusive Hotel Experience

At our hotel, we are dedicated to ensuring every guest enjoys a seamless and inclusive experience. Our facilities are thoughtfully designed to provide full accessibility for all.

- **Accessible Entrances:** Easily accessible, step free entrances welcome all guests with convenience.
- **Seamless Navigation:** Our lift grants smooth access to all areas of the hotel, including specially designed accessible meeting spaces and public areas.
- **Comfortable Stays:** Choose from our selection of fully accessible bedrooms, tailored to meet diverse needs.
- **Convenient Facilities:** An accessible toilet is located on the ground floor for your convenience.

We are committed to making every aspect of our hotel welcoming and accommodating for everyone. For more information on how to make your event more inclusive for your delegates, please do not hesitate to contact us.

Book your next meeting, conference or event with us today.

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# MEETINGS AT THE SPENCER HOTEL

## Green Policy

At The Spencer Hotel, we are dedicated to promoting Green Tourism and involving our guests in sustainable practices from arrival to departure.

Our commitment to the environment is reflected in every aspect of your stay:

- Eco-friendly Transportation: We encourage walking tours and the use of public transport instead of taxis to reduce carbon emissions.
- Recycling Initiatives: Our facility is equipped with multiple recycling bins to ensure efficient and environmentally friendly waste management.
- Biodiversity: We have installed a number of roof top planters and flower boxes to encourage pollination and help the urban landscape
- Sustainable Meeting Practices: We provide filtered water in glass bottles, and all our cutlery and cups are reusable in order to reduce single use items in our meetings rooms and encourage sustainable practices with our guests. For takeaway options, we use only recyclable materials.
- Future Improvements: The hotel is committed to improving our sustainability and have partnered with green Tourism to do the same. Over the coming months, we are working on upgrading all of our plant machinery to a more efficient and more carbon neutral, which should see almost 50% reduction in our energy usage once completed. We look forward to sharing more on this journey with you in the future.

Our green policy ensures that every event we host aligns with eco-friendly values.

Join us in our journey towards a greener future. Together, we can make a positive impact on the planet.

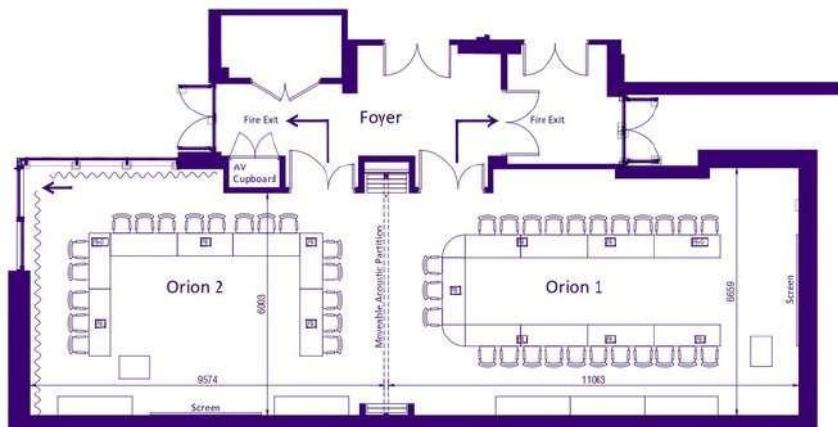
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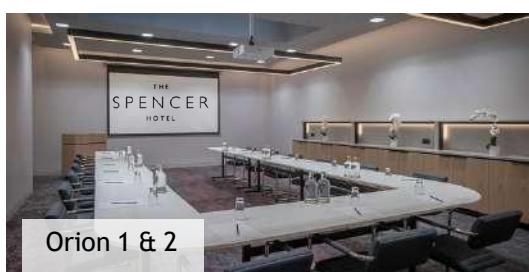
# ORION 1 & 2

The Orion meeting space is capable of splitting into two smaller spaces is perfect for events both large and small. Individually ,Orion 1 & 2 can fit between 20 and 60 delegates, together they can accommodate up to 120.

Complete with air conditioning, LCD projector & screens and high speed Wi-Fi. The Orion Rooms can be converted to Theatre, Boardroom, Classroom, Cabaret, U Shape, Reception and Banquet styles.



Orion 1



Orion 1 & 2



Orion 2

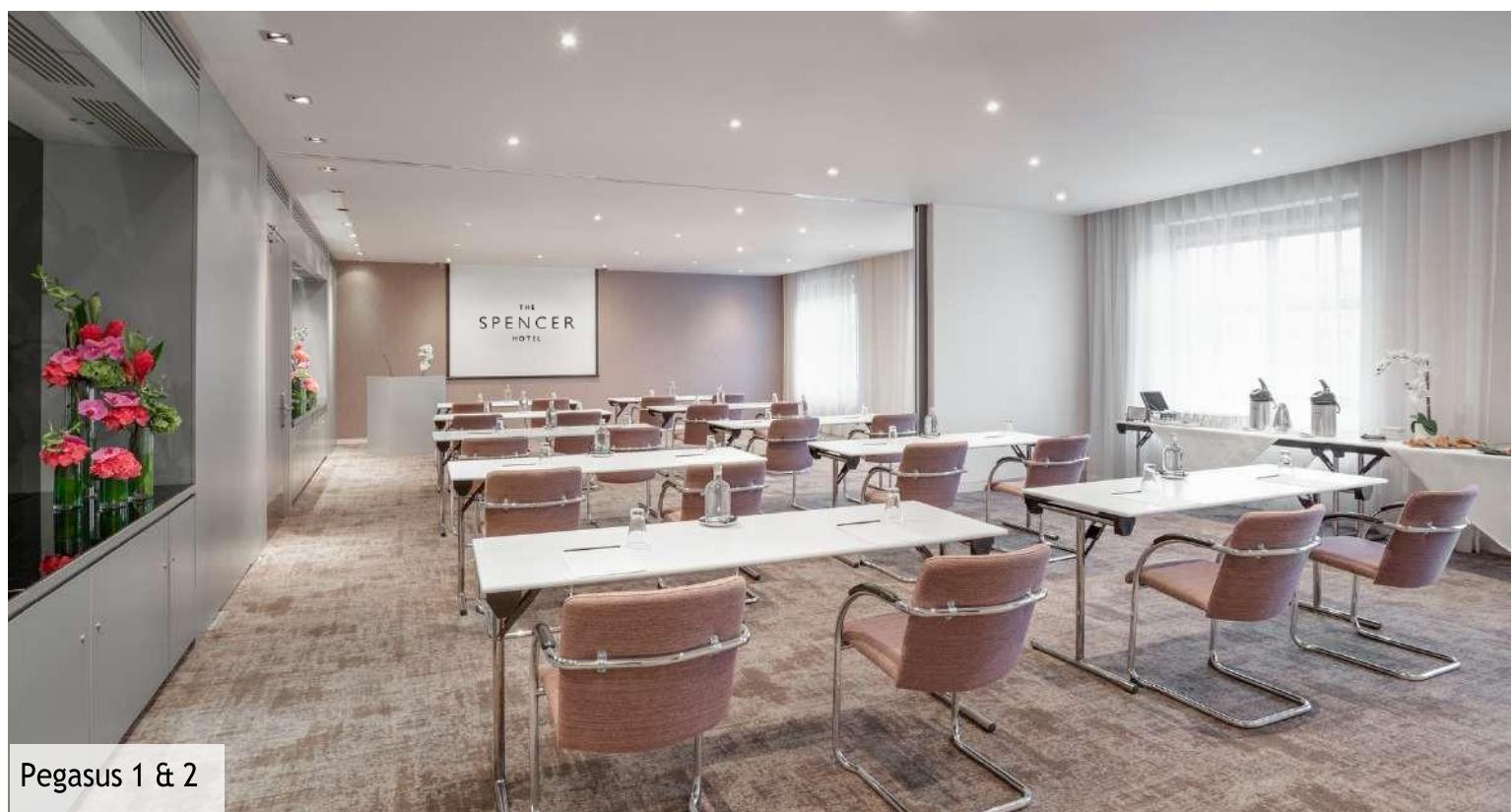


Zen Garden

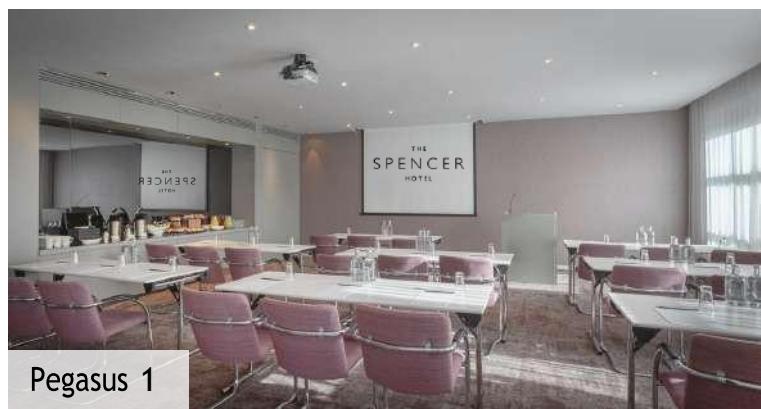
Outside area attached to Orion Suite is perfect for summer BBQ and drinks reception.

# PEGASUS 1 & 2

The Pegasus meeting space is capable of splitting into two smaller spaces is perfect for events both large and small. Individually ,Pegasus 1 & 2 can fit between 18 and 50 delegates, together they can accommodate up to 80.



Pegasus 1 & 2



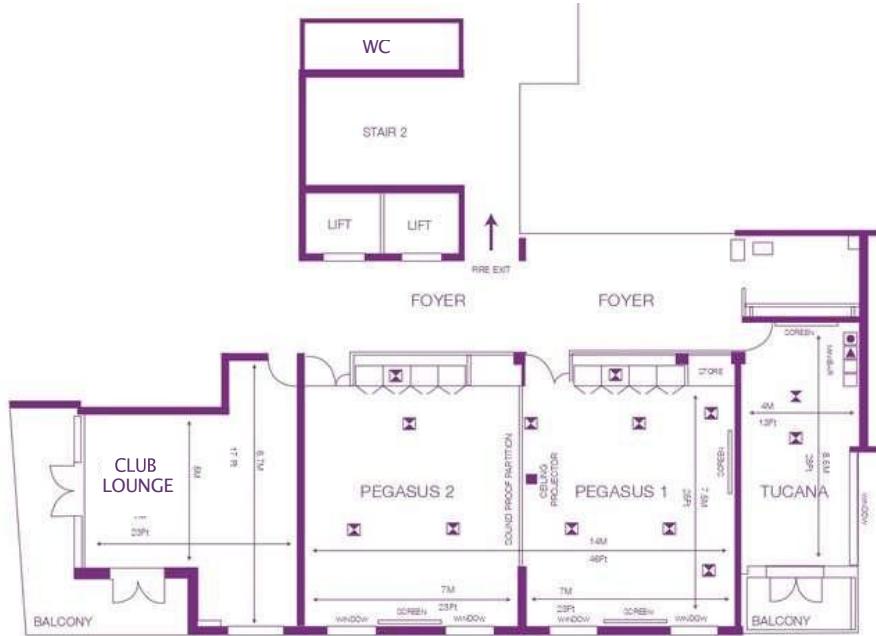
Pegasus 1



Pegasus 2

# TUCANA

The Tucana is a Boardroom style meeting space, perfect for smaller meetings of up to 16 delegates. To meet the demands of the modern workforce, Tucana has been upgraded to feature wireless video conferencing capabilities.



# CLUB LOUNGE

The Club Lounge can fit between 15 and 25 delegates and can be set up in various styles, there is also access to a private balcony. Club Lounge also features wireless video conferencing facilities. These advanced facilities ensure a seamless and cable-free experience.

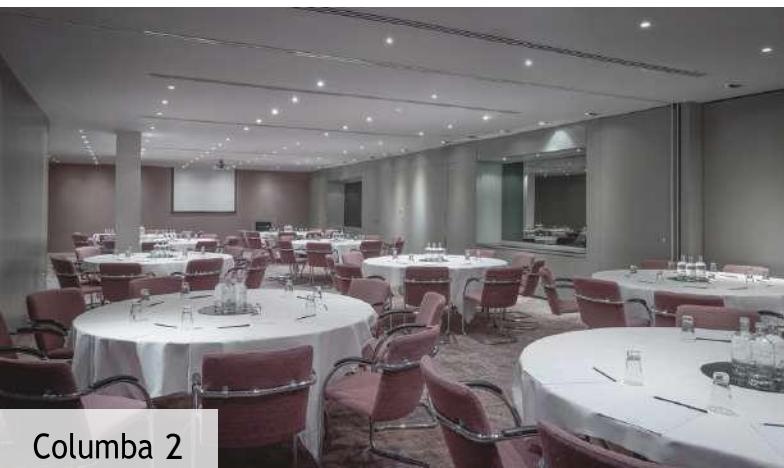
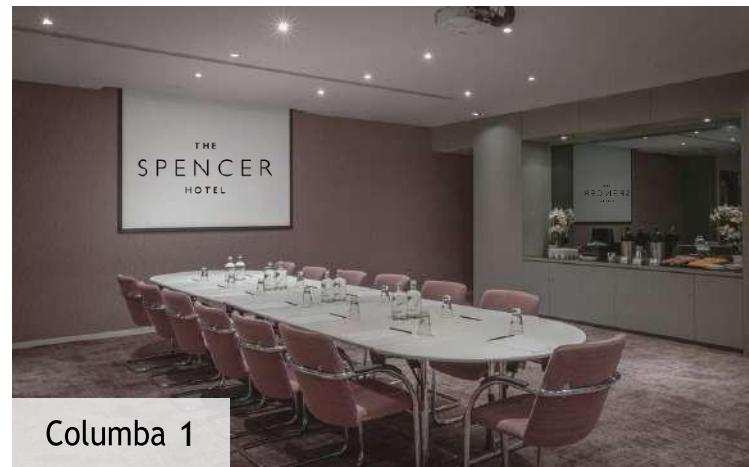
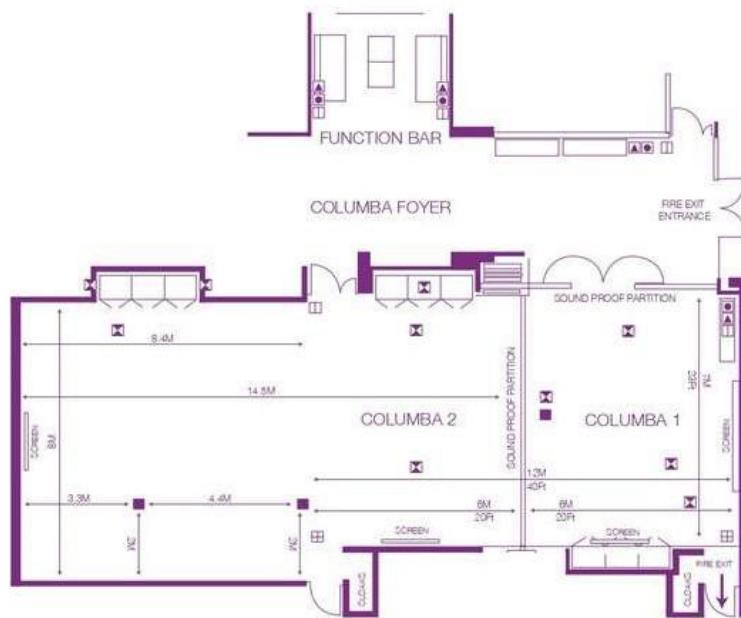


# COLUMBA 1 & 2

The Columba meeting space is capable of splitting into two individual spaces is perfect for events both large and small. Individually, Columba 1 & 2 can fit between 16 and 110 delegates, together they can accommodate up to 145.

Complete with air conditioning, LCD projector & screens and high speed Wi-Fi. The Columba 1& 2 can be converted to Theatre, Boardroom, Classroom, Cabaret, U Shape, Reception and Banquet styles. This meeting space also has a foyer, which can be used for registration and/or breaks. Foyer is equipped with a bottled bar.

Columba Suite is perfect venue for tailored events such as Christmas parties, conferences, large gatherings and etc.



Columba 2



Columba Pre Function Area

# THE SPENCER HOTEL



The Pantry



East Restaurant



Lobby Lounge



Health Club



209 Rooms  
& Suites



# FULL CAPACITIES

INTERACTIVE MAP



MEETING ROOMS	DIMENSIONS (SQM)	THEATRE	BOARDROOM	CLASSROOM	CABARET	U SHAPE	RECEPTION	BANQUET
		STYLE	STYLE	STYLE	STYLE	STYLE	STYLE	STYLE
Tucana	27.9	-	16	-	-	-	-	-
Club Lounge	39.4	35	16	18	18	17	45	28
Pegasus 1	53.2	40	18	24	24	18	50	40
Pegasus 2	53.2	40	18	24	24	18	50	40
Pegasus 1&2	101	80	40	42	48	40	110	80
Orion 1	60	64	30	36	30	22	60	50
Orion 2	59	44	20	33	30	25	60	40
Orion 1&2	114	120	50	60	60	50	120	100
Columba 1	41	35	16	18	18	17	50	30
Columba 2	99	110	35	65	42	35	80	80
Columba 1&2	141	145	60	70	78	60	150	120

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DINING OPTIONS

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# WAKE ME UP

Served from 7-11am

## HEALTHY BREAKFAST BUFFET

€21.00 per person  
(minimum of 5 people)

Fresh fruit skewers  
Granola pots (1, 5-peanuts, 8- almonds)  
Apple and oat crunch (1, 7)  
Orange juice  
Brown soda bread, butter and  
preserves (1, 7) Served with freshly  
brewed tea & coffee

## CONTINENTAL BREAKFAST BUFFET

€23.50 per person  
(minimum of 5 people)

Orange and apple juice  
Selection of cheese, cold meats (7)  
Fruit platter  
Granola pots (1-oats ,5-peanuts ,8-almonds)  
Brown soda bread and preserves (1, 7)  
Served with freshly brewed tea & coffee

## SPENCER BREAKFAST BAPS

€13.75 per person

Warm bap with fried egg, sausage & smoked bacon (1-wheat, 3, 7)  
Served with freshly brewed tea & coffee

\*Add freshly brewed tea or coffee for €3.00 per person to any break

Gluten (1) - Crustaceans (2) - Eggs (3) - Fish (4) - Peanuts (5) - Soybeans (6) - Milk (7) - Nuts (8) - Celery (9) - Mustard (10) - Sesame (11) - Sulphites (12) - Lupin (13) - Molluscs (14)

Subject to seasonal changes

# REFRESHMENT BREAKS

We offer a vast selection of intriguing, decadent and healthy tea breaks to suit your every requirement. If any of your delegates have particular dietary requirements, we would be delighted to ensure these are fulfilled.

## PICK ME UP

### REFRESHMENTS

(minimum of 5 people)

Orange juice

€3.50 per person

Freshly brewed Bewley's tea & coffee

€5.50 per person

## BREAKS & SWEET TREATS

Tea/coffee & biscuits (1-wheat ,3,7,8- may contain nuts)

€6.30 per person

Tea/coffee & chocolate brownie (1,3,7)

€7.40 per person

Tea/coffee & selection of cookies (1,7)

€8.00 per person

Tea/coffee with blueberry & chocolate muffins (1,3,7,8- may contain nuts)

€9.70 per person

Tea/coffee & selection of quiches (1,3,7)

€9.70 per person

Tea/coffee & mini pastry selection (1,3,7)

€9.70 per person

Tea/coffee & scones with clotted cream & strawberry jam (1,3,7)

€9.70 per person

Tea/coffee & afternoon delights

€11.00 per person

- Petit fours assortment (1,3,7)

- Vegan pistachio carrot cake (1,7,8-pistachio)

## HEALTHY TREATS

Fresh fruit skewers

€6.00 per person

Fruit salad & natural yoghurt (7)

€6.40 per person

Granola pots (1,7,8)

€6.85 per person

Whole fruit bowl

€30.00 per bowl

Gluten free and vegan flapjack (6,8,12)

€4.70 per person

Add freshly brewed tea or coffee for €3.00 per person

Gluten (1) - Crustaceans (2) - Eggs (3) - Fish (4) - Peanuts (5) - Soybeans (6) - Milk (7) - Nuts (8) - Celery (9) - Mustard (10) - Sesame (11) - Sulphites (12) - Lupin (13) - Molluscs (14)

Subject to seasonal changes

# MEETING ROOM MENU

## GORMET SANDWICHES WITH TEA/COFFEE

€17.50 per person - 3 items served for group (minimum of 5 people) Please make your selection from the below items:

### Poached Chicken Fillet

with vine tomatoes, rocket, and basil mayo on ciabatta (1 - wheat, 3, 7)

### Tandoori Baked Chicken

curried mayo, crunchie slaw on beetroot, sunflower seed bread (1 - wheat, 3, 5, 8, 7, 10)

### Ham and Cheddar Sandwich

with romaine lettuce, vine tomatoes, whole grain mustard on grain bread (1, 3, 7, 10)

### Roast Beef

with pickled gherkins and horseradish mayo on bloomer bread (1, 3)

### Falafel Wrap

Soya yogurt tzatziki, fresh peppers, and rocket in wrap (1, 5, 8)

### Egg Salad Bun

with baby gem leaves and pickled cucumber (1, 3, 7)

### Tuna Wrap

Tuna, sundried tomatoes, rocket tortilla wrap (1, 3, 4, 7)

ADD SOUP COMBO - €22.00 per person

## HEALTHY SALADS WITH TEA/COFFEE

€18.00 per person for 2 items (minimum of 5 people)

Please make your selection from the below items:

### Pulled Pork Salad

spinach, pineapple, mixed seeds & sweet chili pulled pork (10, 11)

### Super Salad

spinach, apples, rocket, orange segments, almonds, dried cranberries, chicken breast & lemon & thyme dressing (8 - almond, 10)

### Healthy Cajun Caesar Salad

mixed lettuce, chorizo, croûtons, cajun chicken breast & low fat yogurt dressing (1, 3, 7)

### Caprese Salad

mixed leaf salad with basil pesto, vine heirloom tomatoes and mozzarella drizzled with balsamic reduction (7, 8 - Pine Nuts, 10,12)

### Greek Salad (v)

mixed leaves, olives, sun dried tomatoes, feta, red onion & walnuts (7, 8, 10)

## ACCOMPANIMENTS

Skinny fries €4.75 per person

Sweet potato fries €4.75 per person

Gluten (1) - Crustaceans (2) - Eggs (3) - Fish (4) - Peanuts (5) - Soybeans (6) - Milk (7) - Nuts (8) - Celery (9) - Mustard (10) - Sesame (11) - Sulphites (12) - Lupin (13) - Molluscs (14)

Subject to seasonal changes

# BUFFET LUNCH MENU

## ASIAN BUFFET

€42.00 per person  
(minimum numbers of 20)

Please choose 2 mains, 2 sides and 2 desserts

### MAINS

Thai Green Chicken Curry (1, 2, 6, 8-coconut milk)  
Beef Rendang (2, 6, 8-coconut milk, 11)  
Marinated chicken thigh with sesame and peanut sauce (2, 6, 5/8, 11)  
Sweet and Sour Pork (1- wheat, barley)  
Thai Red Tofu Curry (2, 6, 10,11)

### ACCOMPANIED BY

Steamed rice  
Noodles (1 - wheat, 3)  
Spicy potato wedges  
Selection of gourmet salads (3, 4, 7, 10)  
Chickpea and roasted Mediterranean vegetables (9,10)  
Wok green beans and chilli (6)

### FOLLOWED BY

#### CHEFS SELECTION OF DESSERTS

Guinness mousse (1, 3, 7)  
Raspberry cheesecake (1, 3, 7)  
Vegan carrot & pistachio cake (1, 7, 8-pistachio, walnuts)  
Chocolate brownie (1, 3, 7)

Freshly brewed tea or coffee

Gluten (1) - Crustaceans (2) - Eggs (3) - Fish (4) - Peanuts (5) - Soybeans (6) - Milk (7) - Nuts (8) - Celery (9) - Mustard (10) - Sesame (11) - Sulphites (12) - Lupin (13) - Molluscs (14)

Subject to seasonal changes

# BUFFET LUNCH MENU

## EUROPEAN BUFFET

€42.00 per person  
(minimum numbers of 20)

Please choose 2 mains, 2 sides and 2 desserts

### MAINS

- Chicken fillet with lemon, mixed olives and roasted peppers
- Tikka masala salmon with sesame seeds, coriander, and lime (4, 5, 8- almonds, 10, 11)
- Atlantic cod with clarified butter, dill and capers (4, 7)
- Pork chorizo and mixed beans in tomato sauce
- Spinach ricotta ravioli in creamy parmesan sauce(1 - wheat, 3, 7)

### ACCOMPANIED BY

- Steamed rice
- Noodles (1 - wheat, 3)
- Spicy potato wedges
- Selection of gourmet salads (3, 4, 7, 10, 11)
- Chickpea and roasted Mediterranean vegetables (9, 10)
- Wok green beans and chilli (6)

### FOLLOWED BY

#### CHEFS SELECTION OF DESSERTS

- Guinness mousse (1, 3, 7)
- Raspberry cheesecake (1, 3, 7)
- Vegan carrot & pistachio cake (1, 7, 8-pistachio, walnuts)
- Chocolate brownie (1, 3, 7)

Freshly brewed tea or coffee

Gluten (1) - Crustaceans (2) - Eggs (3) - Fish (4) - Peanuts (5) - Soybeans (6) - Milk (7) - Nuts (8) - Celery (9) - Mustard (10) - Sesame (11) - Sulphites (12) - Lupin (13) - Molluscs (14)

Subject to seasonal changes

# BUFFET LUNCH MENU

## MEDITERRANEAN BUFFET

€42.00 per person  
(minimum numbers of 20)

### MAINS

- Selection of European cheeses (7)
- Prosciutto, chorizo, green pepper salami slices
- Spiced cumin hummus (11)
- Seasonal fruit platter
- Selection of Quiches(1,3,7)
- Selection of breads (1, 3, 7)
- Mixed olives with roasted vegetables (12)
- Mediterranean salad with penne (1, 3, 7, 9)
- Rocket salad with olives, sun-dried tomatoes and parmesan (7, 10)
- Cold potato and ham salad (3, 10)
- Roasted red pepper and tomato chutney (10)
- Sun-dried tomato and basil pesto (8 - Pine Nuts, 7)

### FOLLOWED BY

Freshly brewed tea or coffee

Gluten (1) - Crustaceans (2) - Eggs (3) - Fish (4) - Peanuts (5) - Soybeans (6) - Milk (7) - Nuts (8) - Celery (9) - Mustard (10) - Sesame (11) - Sulphites (12) - Lupin (13) - Molluscs (14)

Subject to seasonal changes

# PLATED LUNCH MENU

€27.00 per person, 1 course

€38.00 per person, 2 courses

(minimum numbers of 10)

## STARTER

### Soup Of The Day

Served with brown bread (1 - wheat, 7, 9)

### Chicken Caesar Salad

Croutons, bacon and parmesan shavings (1 - wheat, 3, 4, 7)

### Crispy Pork Croquettes

Served with cold apple sauce and side salad (1 - wheat, 3, 7, 10)

## MAINS

### Pan-fried Hake

Served on stir-fry vegetables, honey soy sauce and egg noodles (1, 3, 4, 6, 7, 11)

### Chicken stuffed with herb & garlic butter

Served on bed of barley risotto and honey glazed carrots (1-barley, 7)

### Baked Aubergines

Served with mixed beans salad and tomato sauce

(Vegan/Vegetarian option)

Freshly brewed tea or coffee

Gluten (1) - Crustaceans (2) - Eggs (3) - Fish (4) - Peanuts (5) - Soybeans (6) - Milk (7) - Nuts (8) - Celery (9) - Mustard (10) - Sesame (11) - Sulphites (12) - Lupin (13) - Molluscs (14)

Subject to seasonal changes

# BUFFET DINNER MENU

## ASIAN STYLE

€53.00 per person, 2 courses

€57.00 per person, 3 courses

(minimum numbers of 20)

Please choose 2 starters, 2 mains, 2 sides and 2 desserts

### STARTER

Vegetable spring rolls (1, 6, 11)

Spicy chickpea hummus with vegetable sticks

Tandoori chicken skewers with tikka masala sauce (1, 7, 8)

### MAINS

Thai Green chicken curry (1, 2, 6, 8- coconut milk)

Beef Rendang (2, 6, 8- coconut milk, 11)

Marinated chicken thigh with sesame and peanut sauce (2, 6, 5/8, 11)

Sweet and Sour Pork (1 - barley, wheat)

Thai Red Tofu Curry (2, 6, 10, 11)

### ACCOMPANIED BY

Steamed rice

Noodles (1 - wheat, 3)

Spicy potato wedges

Selection of gourmet salads (3, 4, 7, 10)

Chickpea and roasted Mediterranean vegetables (9, 10)

Wok green beans and chilli (6)

### FOLLOWED BY

Guinness mousse (1, 3, 7)

Raspberry cheesecake (1, 3, 7)

Vegan carrot & pistachio cake (1, 7, 8-pistachio, walnuts)

Chocolate brownie (1, 3, 7)

Freshly brewed tea or coffee

Gluten (1) - Crustaceans (2) - Eggs (3) - Fish (4) - Peanuts (5) - Soybeans (6) - Milk (7) - Nuts (8) - Celery (9) - Mustard (10) - Sesame (11) - Sulphites (12) - Lupin (13) - Molluscs (14)

Subject to seasonal changes

# BUFFET DINNER MENU

€53.00 per person for 2 main courses / €57.00 per person for 3 courses  
(minimum numbers of 20)

Please choose all starters, 2 mains, 2 sides and 2 desserts

## STARTER

Leek & Potato Soup

Roast vegetables and mozzarella skewers (7, 9, 8-pine nuts)  
Selection of meats & cheeses (7)

## MAINS

Chicken fillet with lemon, mixed olives and roasted peppers  
Tikka masala salmon with sesame seeds, coriander, and lime (5, 8, 10, 11)  
Atlantic cod with clarified butter, dill and capers (4, 7)  
Pork chorizo and mixed beans in tomato sauce  
Spinach ricotta ravioli in creamy parmesan sauce (1 - wheat, 7, 3)

## ACCOMPANIED BY

Steamed rice  
Noodles (1- wheat, 3)  
Spicy potato wedges  
Selection of gourmet salads (3, 4, 7, 10, 11)  
Chickpea and roasted Mediterranean vegetables (9, 10)  
Wok green beans and chilli (6)

## FOLLOWED BY

Guinness mousse (1, 3, 7)  
Raspberry cheesecake (1, 3, 7)  
Vegan carrot & pistachio cake (1, 7, 8-pistachio, walnuts)  
Chocolate brownie (1, 3, 7)

Freshly brewed tea or coffee

Gluten (1) - Crustaceans (2) - Eggs (3) - Fish (4) - Peanuts (5) - Soybeans (6) - Milk (7) - Nuts (8) - Celery (9) - Mustard (10) - Sesame (11) - Sulphites (12) - Lupin (13) - Molluscs (14)

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# PLATED DINNER MENU

€52.00 per person, 2 courses

€57.00 per person, 3 courses

(minimum numbers of 10)

## STARTER

### Soup Of The Day

Served with brown bread (1 - wheat, 7, 9)

### Chicken Caesar Salad

Croutons, bacon and parmesan shavings (1 - wheat, 3, 4, 7)

### Crispy Pork Croquettes (1 - wheat, 3, 7, 10)

Served with cold apple sauce and side salad

## MAINS

### Braised Beef

Melt in your mouth 4-hour braised beef, creamy potato puree, baby carrots and a rich red wine veal jus (7,9,12)

### Pan-fried Hake

Served on bed of stir-fry vegetables, honey soy sauce and egg noodles (1 - wheat, 3, 4, 6, 7, 11)

### Chicken stuffed with herb & garlic butter

Served on bed of barley risotto and honey glazed carrots (1-barley, 7)

### Thai Green Tofu Curry

Green chilies & peppers with coconut milk, aubergine, courgette & onion, accompany with rice (1, 2, 6, 8- coconut milk)

## DESSERT

### Assiettes of Desserts

Mini Guinness mousse, mini raspberry cheese cake & chocolate brownie cube (1, 3, 7, 8-pistachio)

Gluten (1) - Crustaceans (2) - Eggs (3) - Fish (4) - Peanuts (5) - Soybeans (6) - Milk (7) - Nuts (8) - Celery (9) - Mustard (10) - Sesame (11) - Sulphites (12) - Lupin (13) - Molluscs (14)

Subject to seasonal changes

# FINGER FOOD OPTIONS

€17.00 per person, 3 items

€20.00 per person, 5 Items  
(minimum numbers of 10)

\*2 pieces of each item chosen will be served per person

Mini Beef Burgers (1 - wheat, 3, 7)

Chicken Honey soy (1 ,5, 6)

Louisiana chicken wings (7)

Beef teriyaki skewers (1, 6, 11)

Crispy Panko Prawns (1 - wheat, 2)

Honey Mustard Cocktail Sausages (1- wheat, 10)

Veg spring rolls - Cantonese style (1, 6, 11)

Falafel chickpea skewers with peppers (9)

Bruschetta with tomato&basil pesto(1-wheat)

Onion Bhaji V (gluten free/gram flour)

Fish goujons (1, 3, 4) (€1.00 pp supplement)

Gluten (1) - Crustaceans (2) - Eggs (3) - Fish (4) - Peanuts (5) - Soybeans (6) - Milk (7) - Nuts (8) - Celery (9) - Mustard (10) - Sesame (11) - Sulphites (12) - Lupin (13) - Molluscs (14)

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